1. Open the Chrome browser and click the three vertical dots at the top right.

2. Go to Help then About Google Chrome

3. Depending on what version it's on, you may click a "Check for Updates" button or a "Chrome OS Settings" link (which takes you to a window with a "Check for Updates" button).

4. When you run the check, the update will automatically download and install. It may take a few minutes.

5. When it is done, a "restart" button will appear. Click it and let the Chromebook restart.